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DDA 86-0820  
25 April 1986

MEMORANDUM FOR: Director of Central Intelligence

FROM: William F. Donnelly  
Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 25 April 1986

1. The Special Support Assistant/DDA has developed a procedure to grant authority to Agency travelers to use foreign flag carriers and/or indirect travel routes once the Counterterrorism Center has issued a threat alert against an airline, airport or other travel-related facility. This flexibility has brought considerable emotional relief to our travelers who view this as a viable option to their travel safety and that of their dependents.

2. The Office of Personnel (OP) reports that on 16 April the Senate Finance Committee voted to reject the portion of the House's tax reform bill plan which called for ending the three-year, tax-free period on annuities paid to Federal retirees. Although the Finance Committee's action is a very positive step, the battle is not over yet. The full Senate will consider this issue in mid/late May. The remaining hurdle comes when Senate-House conferees meet to work on a compromise tax reform package after the full Senate's consideration.

25X1 3. During this year's annual review, the Educational Aid Fund (EAF) Board of Trustees approved 63 grants, loans and special awards totalling [redacted] the largest amount awarded in the history of the EAF.

25X1 4. A record savings of [redacted] was achieved by Central Travel Services/OP in the first quarter of 1986 through the use of Government discount fares for Agency travel. The previous record was set in the third quarter of 1985 when [redacted] was saved.

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5. As part of the study of the Agency Language Incentive Program directed by the Executive Director, a coordinated effort is being conducted within OP to evaluate all Agency positions requiring foreign language capability. Audits have been completed for such positions in the Language Training Division, Office of Training and Education (OTE). Evaluations of other foreign language positions in the Directorates of Operations and Science and Technology are scheduled to be completed by late June.

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9. The non-secure telephone switch in the current Headquarters Building was put into service on the weekend of 18-20 April 1986. No critical problems were experienced.

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11. On 16 April, leased lines into the Rosslyn area were affected by the flooding of several manholes. This caused communications outages at the Key, Ames, and F-Street buildings. The telephone company returned the lines to service the following day. A task force is being formed to investigate alternate routing possibilities.

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17. The U.S. Secret Service contacted the Office of Medical Services (OMS) for general information regarding design of an effective psychological screening program for applicants to the Service. At this time, no further contacts are planned.

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18. OTE recently reevaluated the DA Career Trainee (CT) Program to ensure that the students receive a broad and comprehensive exposure to as many Agency resources as possible. One segment of the DA curriculum that has been reviewed and modified is the DA interim assignment precepts. Effective with the July 1985 class, all MG CTs are being programmed for at least one  Support Staff-sponsored foreign TDY.

19. The 12-day Seminar on Rapidly Advancing Technologies stressing the Strategic Defense Initiative (SDI) ended on 18 April and was an unqualified success. The 12 participants visited three national laboratories and 11 R&D facilities engaged in the SDI program. At each facility there were briefings by research directors and occasionally by the firm's vice presidents. In addition, there were briefings at the Chamber of Commerce Building (Arlington Center) by scientists from academia, industry, and government laboratories.

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25X1 20. Three OTE trainers presented OTE's Professional Development Course to secretaries and support personnel [redacted] 7 - 11 April and again from 14 - 18 April. Each course combined segments from several different programs, seminars and workshops offered by OTE and was attended by 28 women from the various posts in the EUR Division. In addition, personnel were present to deliver information on rank and assignments and to attend to special concerns. Participants commented on the practical value of the material covered.

25X1 21. The semi-annual Joint Chiefs of Staff/DIA Orientation took place in the Headquarters Auditorium on 24 and 25 April for 65 participants.

[redacted]  
William F. Donnelly

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ORIG:DA/Plans [redacted] pj:25 April 86 [redacted]

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